



Government of Trinidad and Tobago

JOB DESCRIPTION CONTRACT POSITION

JOB TITLE: PORT HEALTH CONTROL OFFICER

JOB SUMMARY: The incumbent is responsible for preventing and controlling public health emergencies of international concern at points of entry through screening of incoming and outgoing travellers; inspection of food, medicines, human remains, hazardous waste/materials, necessary establishments and any relevant imports; and enforce public health law in order to protect public health.

REPORTS TO: County Medical Officer of Health

SUPERVISION GIVEN TO: N/A

DUTIES AND RESPONSIBILITIES:

- Surveys passengers including taking temperature checks using thermos-scanners.
- Disinsects aircraft; examines them for mosquitoes and other vectors
- Keeps accurate records of vectors found and prepares simple reports
- Inspects caskets on aircrafts for leaks, examine documents showing cause of death before the caskets are taken from the aircraft to the local undertaker
- Inspects Health Certificates, such as those issued for yellow fever
- Monitors solid waste collection, removal/treatment, transportation and final disposal to ensure compliance with public health standards.
- Monitors wastewater collection, removal/treatment, transportation and final disposal.
- Monitors drinking water supplies and storage
- Monitors toilet facilities and general sanitation of the port
- Conducts Health Promotion activities
- Monitors the Single Electronic Window
- Prepares reports on work activities
- Perform other related work as required

KNOWLEDGE, SKILLS AND ABILITIES

KNOWLEDGE:

- Knowledge of vectors and of common methods of their eradication and control.
- Knowledge of equipment, insecticides and other pesticides used in the control and eradication of vectors.
- Knowledge of the laws and regulations pertaining to Environmental Health.
- Sound knowledge of survey methodologies and environmental monitoring techniques

SKILLS AND ABILITIES:

- Ability to plan, assign and supervise the work of subordinate officers and workers.
- Ability to prepare simple reports and to make simple mathematical calculations.
- Ability to establish and maintain effective working relationships with other employees and members of the public.

MINIMUM EXPERIENCE AND TRAINING:

- Training as evidenced by the possession of an Associate Degree in Environmental Health from a recognised university.
- At least two (2) years' of experience working in a public health environment.