**JOB DESCRIPTION**

**MEDICAL LABORATORY TECHNOLOGIST I**

**NATIONAL BLOOD TRANSFUSION SERVICE**

**MINISTRY OF HEALTH**

**Position : Medical Laboratory Technologist I**

**Reports to** **:** Medical Laboratory Technologist II

**Job Summary:** The incumbent performs basic and routine blood banking tests under supervision. Assignments are received from a senior who indicates the nature of tests to be performed and provides additional training and guidance where required. A senior frequently monitors the work in progress for accuracy and quality. Participation in record-keeping and laboratory audit is essential.

**Key Duties and Responsibilities:**

* Performs ABO and Rh typing, antibody screening, antibody identification on donated units.
* Maintains a daily record of all units typed.
* Prepares monthly and annual statistical reports for blood grouping and serology.
* Separates donated blood into its individual components.
* Distributes components to hospitals in accordance with guidelines.
* Writes and updates standard operating procedures (SOPs) for one’s work area.

**Knowledge, Skills and Abilities:**

* Considerable knowledge of the basic principles of blood transfusion.
* Ability to use laboratory equipment and willingness to adopt new techniques.
* Ability to record and analyze findings.
* Ability to establish and maintain effective, cordial and respectful relationships with colleagues and the public.
* Willingness to train colleagues.

**Minimum Qualifications, Education and Experience:**

* Associate Degree in Medical Laboratory Technology from a recognized institution **OR**
* BSc. in Medical Laboratory Technology from a recognized institution.
* Some experience in the technical field of Medical Laboratory work as may have been gained via an internship or a blood bank.
* Registered with the Council for Professions Related to Medicine in Trinidad and Tobago.