**JOB DESCRIPTION**

**MEDICAL LABORATORY TECHNOLOGIST II**

**NATIONAL BLOOD TRANSFUSION SERVICE**

**MINISTRY OF HEALTH**

**Position : Medical Laboratory Technologist II**

**Reports to** **:** Medical Laboratory Technologist III

**Job Summary:** The incumbent performs advanced laboratory procedures. Work involves supervision and training of junior colleagues. Participation in the administrative aspects of the laboratory’s work and quality management is expected.

**Key Duties and Responsibilities**

* Supervises ABO and Rh typing, antibody screening and identification, cross-matching.
* Supervises junior laboratory colleagues.
* Records keeping and audit.
* Preparation of monthly and annual statistical report.
* Writes and updates standard operating procedures (SOPs).
* Participates in quality control exercises.
* Teaches laboratory staff, nurses, doctors and the public.
* Separates blood into its components.
* Distributes blood components to public and private hospitals in accordance with accepted guidelines.

**Knowledge, Skills and Abilities**

* Extensive knowledge of medical laboratory tests in the field of blood banking.
* Knowledge of new techniques.
* Ability to perform tests, draw conclusions and prepare reports.
* Knowledge of internal and external quality assessment.
* Knowledge of the possible complications of transfusion and guidelines for the efficient use of blood components.
* Ability to supervise juniors and give advice on blood banking.
* Ability to establish and maintain effective, respectful working relationships with colleagues and the public.

**Minimum Qualifications, Education and Experience**

* Associate Degree in Medical Laboratory Technology from a recognized institution **OR**
* BSc. in Medical Laboratory Technology from a recognized institution.
* Registered with the Council for Professions Related to Medicine in Trinidad and Tobago.
* Three (3) years to Five (5) years previous work experience in blood bank.
* Specialty training in Haematology and/or Blood Banking and/or transfusion practice will be an asset.