



Government of the Republic of Trinidad and Tobago

Ministry of Health

ANNUAL PROCUREMENT PLAN (2024)

Ministry of Health

Annual Schedule of Planned Procurement Activities

ANNUAL SCHEDULE OF PLANNED PROCUREMENT ACTIVITIES

No.	Project Number	Project Name	UNSPCS Code Level 3	Brief Description (& Sub-Projects)	Bidding Document Issue Date	Expected Delivery/Completion Date	Estimated Project Duration (Works & Services)	Procurement Method	Standstill Period (If Applicable—No. of Days)	Contract Type
1.	ICT 24-001	Implementation of an Electronic Immunization Record (EIR) System.	43233700	Design and implementation of vaccine management platform.	January, 2024	September, 2024	7 months	Limited Bidding	10	Fixed Price
2.	ICT 24-002	Upgrade of Core ICT Systems and Hardware for MOH Vertical Services	43222600	Acquisition and installation of Network equipment, network cabling infrastructure, and Server hardware to replace obsolete equipment.	February, 2024	September, 2024	7 months	RFQ	NA	PO
3.	ICT 24-003	Upgrade of Network Security Systems within the Ministry's Corporate Domain	43222500	Acquisition and installation of Network Access Control Solution to manage and monitor access to Business Wireless Networks, Conferencing Wireless Solutions, and Guest Wireless Networks.	February 2024	September 2024	7 months	RFQ	N/A	PO

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4.	ICT 24-004	Expansion of Core ICT Infrastructure for MOH Administrative Building	43201600	Acquisition and installation of additional ICT Infrastructure for Main Server Room and to support Digitalization process.	February 2024	September 2024	7 months	RFQ	N/A	PO
5.	ICT 24-005	Implementation of a new IP PBX Solution for Insect Vector Control Division (IVCD)	43222800	Acquisition and installation of hardware and software to replace obsolete PBX System with new IP PBX.	March 2024	August 2024	5 months	RFQ	N/A	PO
6.	ICT 24-006	Acquisition of Conference Room Systems for the MOH Corporate Headquarters	43221500	Acquisition and outfitting of conference rooms/meeting spaces.	December, 2023	March, 2024	3 months	RFQ	N/A	PO
7.	ICT 24-007	Supply of Office Equipment and Minor Equipment	43211500 & 43212100	Acquisition of Office Equipment (including computers) for Vertical Services	January 2024	June 2024	N/A	RFQ	N/A	PO
			43211500	Acquisition of Office Equipment (all computers) for General Administration	January 2024	June 2024	N/A	RFQ	N/A	PO

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			43211600	Acquisition of (computer-related) Minor Equipment for General Administration	February 2024	July 2024	N/A	RFQ	N/A	PO
			43211600	Acquisition of Minor (computer-related) Equipment for Vertical Services	February 2024	July 2024	N/A	RFQ	N/A	PO
8.	CFDD 24-001	Supply of Office Equipment and Other Minor Equipment	43211500	Acquisition of Office Equipment (including computers) for Vertical Services	March 2024	August 2024	N/A	RFQ	N/A	PO
			43202000	Acquisition of Other (computer-related) Minor Equipment for Vertical Services	March 2024	August 2024	N/A	RFQ	N/A	PO
9.	IVCD 24-001	Supply of Other Minor Equipment	43211600 & 40101600 & 43202000	Acquisition of Other (computer-related) Minor Equipment for Vertical Services	April 2024	September 2024	N/A	RFQ	N/A	PO

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10.	DPCU 24-001	Acquisition of Equipment for Disaster Preparedness Coordinating Unit (DPCU)	43232600	Outfitting of DPCU with ICT solutions and technologies to allow for more efficient coordination of disaster and emergency response actions.	January 2024	July 2024	6 months	RFQ	N/A	PO
			93131800 & 43221500	Acquisition of Emergency Response Equipment	February 2024	June 2024	N/A	RFQ	N/A	PO
			43221700	Acquisition of Phase 1-a Radio Communications Equipment (Redundancy Built) for inter and intra health stakeholders.	March 2024	July 2024	N/A	RFQ	N/A	PO
			43211500	Acquisition of ITC Equipment and necessary hardware to support disaster response activities.	April 2024	September 2024	N/A	RFQ	N/A	PO
11.	IVCD 24-002	Refurbishment, Equipping, and Institutional Strengthening of various Work	72101500	Refurbishment and upgrades to the IVCD St. George West (St. Ann's) Worksite	January 2024	September 2024	7 months	Limited Bidding	10	Fixed Price

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		Sites of the Insect Vector Control Division (IVCD)		inclusive of building renovation and improvement works, air conditioning improvement, plumbing and electrical upgrades, and construction of chemical storage room.						
			72101500	Refurbishment and upgrades to the IVCD Point Fortin Worksite inclusive of building renovation and improvement works, air conditioning improvement, plumbing and electrical upgrades, and construction of chemical storage room.	January 2024	September 2024	7 months	Limited Bidding	10	Fixed Price
			72154000	Upgrades to the IVCD Victoria Work Site	January 2024	September 2024	7 months	Limited Bidding	10	Fixed Price

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				comprising the construction of a chemical storage room.						
			72154000	Upgrades to the IVCD Head Office (Caroni Work Site) comprising the replacement of fencing around the compound.	January 2024	September 2024	7 months	Limited Bidding	10	Fixed Price
12.	HD 24-001	Building Improvement and Maintenance of Hansen's Disease Building	72101500	Refurbishment and upgrades to Hansen's Disease main building and security building inclusive of painting and supply and installation of new interior and exterior lighting.	March, 2024	September, 2024	5 months	Open Bidding	10	Fixed Price
13.	NBTS 24-001	Improvement of National Blood Transfusion Services Unit (NBTSU)	72151500	Supply and installation of emergency standby generator and all necessary infrastructure for NBTS Lab.	April 2024	September 2024	4 months	Limited Bidding	10	Fixed Price

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14.	LAB 24-001	Acquisition and Supply of Lab Measuring, Observing, and Testing Equipment for Various Laboratories		Supply of Laboratory Consumables and Supplies for Various Laboratories (IVCD, CFDD, TPHL, QPCC, NBTS) to maintain operational capacity.	April 2024	September 2024	4 months	RFQ	N/A	PO
15.	IVCD 24-003	Acquisition of Other Equipment for Insect Vector Control Division	41111700	Acquisition of ULV Machines, and Dissecting and Compound Microscopes to replace old microscopes and increase functions of the Entomology, Insectary, and Parasitology Labs.	February 2024	September 2024	7 months	RFQ	N/A	POs
16.	VA 24-001	Acquisition of Vehicles	25101500	Acquisition of Vehicles for IVCD to transport field staff to job sites.	February 2024	September 2024	7 months	RFQ	N/A	POs
			25101500	Acquisition of Pick-Up Vehicles for IVCD to	February 2024	September 2024	7 months	RFQ	N/A	POs

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				transport evaluators and ULV Machine.						
			25101500	Acquisition of 4x4 Double Cab Pick-Up Off Road Vehicles for IVCD Lab to conduct investigations.	February 2024	September 2024	7 months	RFQ	N/A	POs
			25101600	Acquisition of 1 3-Ton Truck—Double Cab w/Canopy for IVCD (Residual North) to transport workers and equipment.	March 2024	September 2024	7 months	RFQ	N/A	POs
			25101500	Acquisition of 1 4x4 Pick-Up Off Road Vehicles for IVCD to conduct investigations in off-road terrains.	March 2024	September 2024	7 months	RFQ	N/A	POs
			25101500	Acquisition of 4x4 Double Cab Pick-Up Vehicles for Health Education (Vertical Services) as	February 2024	September 2024	7 months	RFQ	N/A	POs

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				replacements for 15-year-old vehicles.						
17.	VM 24-001	Maintenance of MOH Vehicles	47131500 & 47131800 & 25172500	Acquisition of cleaning supplies and tyres, and maintenance and repairs for MOH's fleet of vehicles for Vertical Services.	November 2023	September 2023	10 months	RFQ	N/A	POs
			47131500 & 47131800 & 25172500	Acquisition of cleaning supplies and tyres, and maintenance and repairs for MOH's fleet of vehicles for General Administration.	November 2023	September 2023	10 months	RFQ	N/A	POs
			47131500 & 47131800 & 25172500	Acquisition of cleaning supplies and tyres, and maintenance and repairs for MOH's fleet of vehicles for NADAP.	November 2023	September 2023	10 months	RFQ	N/A	POs
18.	ERM 24-001	Equipment Repairs and Maintenance		Supply of repairs and maintenance services to various sets of	November 2023	September 2023	10 months	RFQ	N/A	POs

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				equipment (copiers, lab equipment, AV equipment, office equipment including laptops) for Vertical Services units/ divisions (IVCD inclusive of IVCD work sites, CFDD, HED, TPHL, QPCC).						
				Supply of repairs and maintenance services for office machines in NADAP.	November 2023	September 2023	10 months	RFQ	N/A	POs
19.	OSS 24-001	Office Stationery and Supplies		Acquisition of office stationery (including toners), toiletries, and cleaning supplies for MOH Admin Building	November 2023	September 2024	N/A	RFQ	N/A	POs
				Acquisition of office stationery (including toners), toiletries, and cleaning supplies for Vertical units/ divisions (IVCD,	November 2023	September 2023	N/A	RFQ	N/A	POs

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				CFDD, HED, TPHL, NBTS).						
				Acquisition of office stationery (including toners), toiletries, and cleaning supplies for NADAP.	November 2023	September 2024	N/A	RFQ	N/A	POs
20.	MS 24-001	Material and Supplies		Acquisition of materials and supplies for paper for reports' generation, storage boxes, and software packs for ICT, and PPE and First Aid Kits for MOH Admin Building, and replenishment stocks for existing kits.	December 2023	September 2024	N/A	RFQ	N/A	POs
				Acquisition of display materials for Health Education inclusive of smoking/breasts/ drunk driving/ hand-washing/ food model displays.	December 2023	September 2024	N/A	RFQ	N/A	POs

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				Acquisition of materials and supplies for new/additional NADAP staff.	December 2023	September 2024	N/A	RFQ	N/A	POs
21.	OE 24-001	Acquisition of Office Equipment	43212100	Acquisition of office equipment comprising 1 heavy-duty multi-function and 1 light-duty multi-function printer/copier for IVCD.	January 2024	September 2024	N/A	RFQ	N/A	POs
22.	OME 24-001	Acquisition of (Other) Minor Equipment		Acquisition of other minor equipment including broadcast system, mics and mic stands, digital HD camcorder, long range camera lens, display boards, portable counter kiosks/stands, and combination flip chart stands and white boards for Health Education outreach activities.	February 2024	September 2024	N/A	RFQ	N/A	POs

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			40101600	Acquisition of other minor equipment	February 2024	August 2024	N/A	RFQ	N/A	POs
			40101700	Acquisition of other minor equipment comprising AC Units	February 2024	August 2024	N/A	RFQ	N/A	POs
23.	FF 24-001	Acquisition of Furniture and Furnishings	56101700	Acquisition of furniture and furnishings comprising office desks and chairs, filing cabinets.	April 2024	September 2024	N/A	RFQ	N/A	POs
24.	PPP 24-001	Acquisition of promotional materials for MOH units/divisions		Acquisition of printed (banners, posters) and other materials, and promotional items (displays) for promotion campaigns and events for IVCD, CFDD, HED.	January 2024	September 2024	N/A	RFQ	N/A	POs
25.	HCSOF 24-001	Hosting Conferences, Seminars, and Other Functions		Hosting of conferences, seminars, workshops, trade fairs, and youth programs, school programs, and mental health education programs.	November 2023	September 2024	N/A	RFQ	N/A	POs