

## **PHARMACIST I**

### **Kind of Work**

Professional work at the entrance level in the field of Pharmacy.

### **Distinguishing Features of Work**

An employee in this class is responsible for compounding and dispensing medications and other pharmaceutical products at Health Institutions. Work involves processing of prescription, performing inventory control, providing Pharmaceutical Care in accordance with international standards, preparing quarterly statistical reports of prescriptions processed and the amount of items dispensed. Work is received in the form of prescriptions and is performed under the supervision of a senior Pharmacist where circumstances so require. Work is reviewed by a senior Pharmacist through discussions, inspections and general observations to ensure adherence to policies, procedures and relevant legislation.

### **Examples of Work**

Interprets prescriptions, compounds and dispenses medication determining pharmaceutical, chemical, physical or physiological incompatibilities.

Reviews patient records to observe and control inappropriate therapy and drug reactions; maintains patient profiles, noting drug doses, interactions, lab work, diets, vaccinations, treatments and allergies.

Prepares requisitions for drugs and medical supplies and assists in keeping appropriate records of receipts and issues.

Prepares and affixes labels to containers showing identification data and directions for prescription use.

Maintains records on narcotics, antibiotics and controlled drugs as required by the relevant laws.

Compiles statistical data and prepares quarterly statistical reports of prescriptions processed and items dispensed.

Interviews patients to obtain information regarding drug use, drug allergies and sensitivities, medication histories; assess compliance and counsels patients and/or family with regard to proper medication use and possible side effects or adverse reactions.

Monitors pharmaceuticals and non-pharmaceuticals, where necessary, to ensure that there are no spoilage.

Keeps abreast of current trends and practices in pharmaceutical care.

Performs related work as required.

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### **Required Knowledge, Skills and Abilities**

Knowledge of the principles, practices and techniques of professional pharmacy.

Knowledge of the Pharmacy Board Act and related legislation.

Knowledge of Government's National Drug Policy and Drug Formulary.

Knowledge of pharmaceutical products.

Ability to prepare and dispense medication and other pharmaceutical products.

Ability to deal sensitively and confidentially with patient's needs.

Ability to maintain inventory and other records and to prepare reports.

Ability to use relevant computer applications related to job functions.

Ability to communicate effectively, both orally and in writing.

Ability to establish and maintain effective working relationships with patients, other employees and the public.

### **Minimum Experience and Training**

Training as evidenced by the successful completion of a degree in Pharmacy from a recognized university.

### **Necessary Special Requirement**

Possession of a Pharmacist's Licence recognised by the Pharmacy Board of Trinidad and Tobago.

PD(c/m): 7/1/16 Vol I Temp III